

## Programming System Speed Dialing

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### PROGRAMMING SYSTEM SPEED DIAL

To store a System or Group Speed Dialing number:

1. Press the **Speaker** key.
2. Dial **753** (for system) or **754** (for group).
3. Dial system or group storage code. (See Note 1 & 2 Below)
4. Dial the Access Code (e.g., 9) - if required.
5. Dial telephone number you want to store (up to 24 digits).

**Note 3:** Valid entries are 0~9, # and \*. (To enter a pause, press **MIC** or store a Flash, press **Recall**)

6. Press **Hold**.

7. Enter the name associated with the Speed Dialing number (display phones only):

#### Key for Entering Names

Use these keypad digits when you want the corresponding character:

- 1
- 2 Enter characters A-C, a-c, 2
- 3 Enter characters D-F, d-f, 3
- 4 Enter characters G-I, g-i, 4
- 5 Enter characters J-L, j-l, 5
- 6 Enter characters M-O, m-o, 6
- 7 Enter characters P-S, p-s, 7
- 8 Enter characters T-V, t-v, 8
- 9 Enter characters W-Z, w-z, 9
- 0 Enter Characters: 0 ! " # \$ % & ' ( ), ect.

**Note 1:** Initially (Default), there are 1000 System Speed Dialing codes (000~999).

**Note 2:** There are Group Speed Dialing codes only if assigned in programming.